2.15 RAJASTHAN

2.15.1 Administration: The Rajasthan State Archives has its headquarters at Bikaner and has five intermediary repositories at Alwar, Jaipur, Jodhpur, Kota and Udaipur. At Bikaner, most of the pre-1900 records of research-value and of permanent nature are centralized, whereas in the five intermediary repositories records of post-1900 period of local administration and reference use are preserved. During the Fifth Five Year Plan period the Department made good progress in the field of conservation and upkeep of records.

To solve the problem of records preservation; to accommodation records of permanent nature in greater bulk and also keeping in view the various recommendations of the Indian Historical Records Commission and record management policy of the Government of India, the Archives Department has worked out a phased programme for the Sixth Five Year Plan. It includes (i) extention/construction of additional stack areas in the existing buildings at Bikaner, Jaipur, Jodhpur, Alwar, Kota and Udaipur and (ii) setting up of atleast three more intermediate repositories at Ajmer, Bharatput and Jaisalmer.

2.15.2 Budget: During the period, on the non-plan side a sum of Rs.7,17,000 was spent against the same amount provided for the Headquarters, whereas a sum of Rs.1,83,000 was spent out of the budget provision of Rs.2,02,000 for the district staff, and a sum of Rs.240 was spent out of the budget provision of Rs.1,000 for the district survey. On the plan side a sum of Rs.9,38,000 was spent out of total allocation of Rs.11,23,000 (Headquarters) for the year 1978-79. For 1979-80

on the non-plan side a sum of Rs.959,000 is provided for the Headquarters, Rs.2,14,000 for the district staff and a sum of Rs.1,000 for district survey. On the plan side a sum of Rs.6,00,000 is made for the headquarters.

2.15.3 Building : The Rajasthan State Archives has a building of its own. The construction of a motor garage, cycle stand and a water hut has been completed. The construction work of an archival laboratory is in progress.

2.15.4 Record Management : Various series of Register records of various states were examined, 80% of which were marked for retention. A regular retention schedule is being followed while reviewing the records.

2.15.5 Research and Reference : During the period under review, 78 scholars availed themselves of the research facilities, 214 records were requisitioned by Government agencies while 1598 records were requisitioned by research scholars and 1132 queries on records from private agencies/individuals were attended to.

2.15.6 Reference Media : Two descriptive lists of Rajasthani documents relating to Jaipur State have been prepared and sent to the press. Six similar lists are under preparation.

2.15.7 Publication Programme : No Publication Programme was undertaken by the Department during the period under report.

2.15.8 Preservation of Records : During the period 6539 documents were flattened and preserved. 11,700 documents were repaired and 16863 were guarded while 728 documents, registers and books were stitched and bound, 3558 documents were hand laminated and 1423 were full pasted.

2.15.9 Photo Duplication: The State Archives has a Microfilming Unit of its own. During the period 26,209 exposures of microfilms were taken for the departmental use while 15,562 exposures of microfilms and 1864 exposures of xerox copies were taken for the use of the scholars.

2.15.10 Library : 136 books were acquired during the period under report.

2.15.11 Other Activities : During the period, training was imparted to 31 employees of various Departments.